

## Registration guide

**ecosystem** has changed its consultation platform for tenders related to logistics, transport, and treatment operations.

Our new solution is called GEP.

By clicking on "Register", you will be redirected to the following registration page:

The screenshot shows the registration page for the GEP Business Network. On the left, a dark blue banner reads "Welcome to the BUSINESS NETWORK FOR SUPPLIERS" with sub-points: "Unify Tasks", "Single Login for All", and "Get Discovered". Below this is an illustration of four people connected by a network. On the right, the registration form is titled "Register for Business Network" and includes a note: "(\*) Indicates required fields". The form contains the following fields: Username, Work Email, Legal Company Name, First Name, Last Name, Country Code (dropdown), Phone Number, Password, and Confirm Password. A disclaimer section follows, explaining the terms of use and data handling. At the bottom, there is a checkbox for "I have read and agree to GEP Terms & Conditions & Privacy Policy", a CAPTCHA "I'm not a robot", and a "Submit" button. A footer at the very bottom provides contact information: "For help support@gep.com | +1-732-382-6565".

Fields marked with a red asterisk are mandatory. However, we encourage you to complete all other sections with your company's information.

Two sections must be completed: "Supplier" and "Location". You can switch between sections using the buttons at the top left corner.



**Important:** On the “Supplier” page, it is essential to carefully select all the categories in which you wish to be considered. This will ensure that you are automatically invited to future consultations related to those categories.

\* Subcategory(ies) ⓘ  
Choose Subcategory(i...

- ☐ Cooling and Freezing Appliances (CFA) - domestic
- ☐ Large Household Appliances (LHA)
- ☐ Cooling and Freezing Appliances (CFA) - professional
- ☐ Large Professional Appliances (LPA)
- ☐ Lamps
- ☐ Small Household Appliances (SHA)
- ☐ Small Professional Appliances (SPA)
- ☐ Cells and batteries
- ☐ CRT screen processing
- ☐ Flat Pannel Display Screens

By default, only one contact is associated with the supplier account, this contact is listed in the “Contact Information” section.

If you want to add a contact, click on the button located at the top right.

Edit Profile

You will get the access to the following menu within the “Contact Information” section, and to the “Add” button:

 Invite Supplier     Add     Delete

Once completed, press the button « add » to register the new contact on the GEP platform.

**When all sections are completed, press on “Save” and “Submit”:**

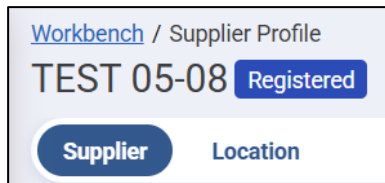
More ▼

Cancel

Save

Submit

Once registration is complete, a **new status** appear at the **top left**, under “**Supplier Profile**”.



Your profile is now completed.

If you have any questions, please contact GEP support:

Phone : **Europe : +42 022 59 86 501**

Email : [Support@gep.com](mailto:Support@gep.com)

To ensure you receive emails from [support@gep.com](mailto:support@gep.com), please add this email address to your list of approved senders.

Best/Kind regards

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